

Public Document Pack



**Assistant Director, Governance and
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Friday 14 April 2017

Notice of Meeting

Dear Member

Overview and Scrutiny Management Committee

The **Overview and Scrutiny Management Committee** will meet in the **Mayors Parlour, Huddersfield Town Hall** at **9.30 am** on **Monday 24 April 2017**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

Julie Muscroft

Assistant Director of Legal, Governance and Monitoring

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Overview and Scrutiny Management Committee members are:-

Member

Councillor Julie Stewart-Turner

(Chair)

Councillor Cahal Burke

Councillor Gulfam Asif

Councillor Ken Sims

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of Committee

To receive apologies for absence of Members who are unable to attend the meeting.

2: Minutes of Previous Meeting

1 - 10

To approve the Minutes of the meeting of the Committee held on 27th March 2017.

3: Interests

11 - 12

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Economic Resilience

To receive a presentation outlining the progress made in relation to one of the Council's priorities, Economic Resilience.

Contact: Kim Brear/Clare O'Regan – 01484 221000

6: Cabinet - End of Year Update

13 - 18

To brief committee members on the progress made on the cabinet priorities for 2016/17.

Contact: Councillor David Sheard - 01484 221000

7: Education Attainment - Learning Landscape

To receive an update on the learning landscape within Kirklees.

The annual report for the Learning & Skills service can be found using the below link:

<http://www.kirklees.gov.uk/beta/schools/pdf/learning-skills-annual-report.pdf>

Contact: Jo-Anne Sanders - 01484 221000

8: Children and Adolescent Mental Health Services Ad-hoc - progress on Action Plan

19 - 28

To brief committee members on the progress made against the recommendations contained within the Ad-Hoc Panel's Action Plan.

Contact: Tom Brailsford - 01484 221000

9: OSMC Agenda Plan

29 - 34

To consider the draft agenda plan for the Management Committee for the 2017/18 municipal year.

Contact: Penny Bunker, Governance & Democratic Engagement Manager – 01484 221000

Contact Officer: Penny Bunker, Tel. penny.bunker@kirklees.gov.uk

KIRKLEES COUNCIL

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Monday 27th March 2017

Present: Councillor Julie Stewart-Turner (Chair)
Councillor Cahal Burke
Councillor Gulfam Asif
Councillor Ken Sims
Peter Bradshaw – Scrutiny Co-optee

In attendance: Councillor Liz Smaje – Lead Member for Health and Social Care Scrutiny Panel
David Bundy – Corporate Policy Officer
Paul Kemp – Assistant Director for Investment & Regeneration
Richard Hadfield – Head of Strategy & Design
Richard Dunne - Principal Governance & Democratic Engagement Officer
Penny Bunker – Governance Manager

91 Membership of Committee

All members of the Committee were present.

92 Minutes of Previous Meeting

The Committee considered the minutes of the meeting held on 6 March 2017.

RESOLVED -

That the minutes of the meeting of the Committee held on 6 March 2017 be approved as a correct record.

93 Interests

No interests were declared.

94 Admission of the Public

Agreed that all agenda items be considered in the public session.

95 Update on Inclusion and Diversity

David Bundy, Corporate Policy Officer attended the Committee meeting to present an update on developments in inclusion and diversity since the adoption of the Council's new policy statement in March 2016. A draft copy of the Inclusion and Diversity Strategy and Action Plan 2017-2021 was circulated for discussion.

The Committee noted that the new Inclusion and Diversity Policy Statement for Kirklees took the Council in a new direction of travel moving beyond just compliance with the obligations of the Equality Act 2010. The aim was that the Council worked towards being an inclusive organisation that promoted and valued diversity as an asset.

The briefing note provided for the Committee indicated that the new approach was based upon the following principles:

- Managing diversity to improve the 'bottom line'
- Improved customer insight and service redesign
- Diversity will be leveraged through inclusion to improve business outcomes
- Beyond tokenism and harnessing 'diversity of thought'
- Ensuring diversity is linked to how we measure performance
- Inclusive and emotionally intelligent leadership

The briefing note continued to outline the actions taken to date to ensure policies, service reviews, budget process and projects embed the new approach. Equality Impact Assessments have been relaunched in an effort to move away from the process being an 'add on' to instead using the process at the beginning of a project or service review. EIAs are now available on the Council's website. In addition workforce profile equality data has been published for some of the protected characteristic groups under the Public Sector Equality Duty.

The Committee noted that work had taken place to provide a revised I and D area on the Council intranet; enhanced guidance for employees and managers; learning and development courses and revised support to Equality Employee Networks.

The Committee recognised that it was important to incorporate I and D into existing mechanisms wherever possible, such as linkage to the Kirklees behaviours and expectations.

Moving forward the draft strategy and action plan aims to deliver against the seven policy statement areas as follows:

- Committed and diverse workforce
- Positive and inclusive approach
- Listen and act
- Zero tolerance
- The way we do things in Kirklees
- Inclusive policies
- Spread the word

It was intended that an annual inclusion and diversity report would be produced to monitor progress against the action plan.

In considering the report the Committee questioned how the Council could move to being representative of the communities it served. It was felt that effective management was also required to ensure the embedding of an inclusive approach within the workplace. The Committee questioned how data would be collected from citizens as part of the listen and act stream of work. Mr Bundy indicated that the issue was currently under consideration.

Mr Bundy advised that the employee pulse survey was used as a 'temperature check' and established a baseline against which the views of future years could be measured. It was felt that the survey could be used to gauge how employees were feeling on inclusion issues. Management Committee requested that a copy of the pulse survey be circulated so they could understand the content.

There followed a discussion on recruitment and selection and how some private sector companies had been targeting a more diverse work force in order to get a full insight on the needs of different communities when developing products. For those organisations the motivation was profit but the private sector were one step ahead in realising the benefits of having a diverse workforce.

The Management Committee suggested that employees would be more honest at exit interviews and therefore to include a question around inclusion and diversity could provide useful intelligence.

The Committee noted that a lot of the objectives within the strategy were long term and recommended that the strategy be assessed and potentially refreshed on an annual basis.

RESOLVED -

- 1) That a copy of the Employee Pulse Survey be circulated to the Committee.
- 2) That David Bundy confirms the membership numbers of the employee networks.
- 3) That consideration be given as to how inclusion and diversity issues might be included within the exit interview discussion.
- 4) That the inclusion and diversity action plan be reviewed annually to assess and refresh the document.

96 Health and Social Care Scrutiny Panel - Work Programme Update

Councillor Liz Smaje, Lead Member for the Health & Social Care Scrutiny Panel, and Richard Dunne, Principal Governance & Democratic Engagement Officer attended the Committee meeting to provide an update on the delivery of the scrutiny panel's work programme for 2016/17.

Overview and Scrutiny Management Committee - 27 March 2017

Councillor Smaje indicated that work was under way to draft the work programme for 2017/18. The ad-hoc panel review into access to mental health services for adults was progressing. Following consultation with stakeholders on the draft report amendments were being considered and further clarifications sought as appropriate. It was hoped that the report would be presented to the Management Committee in April 2017.

Councillor Smaje reported that Yorkshire Ambulance Service had attended the Panel meeting in November and following a period of staff consultation YAS representatives would attend a further Panel meeting to discuss proposals for the Kirklees area.

The Panel had undertaken work relating to diabetes which had focussed on podiatry services to be delivered by Locala. The Panel had commented on the proposed consultation and had suggested amendments followed by an 8 week consultation period. Following the consultation the Panel would receive a further update on proposals for podiatry services in Kirklees.

In relation to North Kirklees the Panel had arranged an additional meeting in May 2017 to enable both Clinical Commissioning Groups to attend to provide a full picture on the transformation programme and to discuss the financial position.

The Panel had a successful meeting with the Care Quality Commission and intended to meet with them again in April 2017 for an update. This would be followed by a workshop discussion to look at cases within the Kirklees district.

Councillor Smaje continued to outline the discussions on the wellness model for adults in Kirklees and whilst understanding the vision it was felt that further detail on the practical aspects of the model were required. The Management Committee shared concerns and asked that a copy of the report on the wellness model for adults be circulated to Committee members and that members be advised when the item was next on the Scrutiny Panel agenda for discussion.

In respect of the White House Centre, Councillor Smaje provided an update including the current contract position.

The Committee also noted that Kirklees was undertaking joint work with Bradford to look at NHS dentistry.

Councillor Stewart-Turner raised the issue of care closer to home which overlapped with work being undertaken by joint Health Scrutiny Committees. Councillor Stewart-Turner agreed to forward feedback on end of life care to Councillor Smaje.

Councillor Smaje concluded her update by providing information on the position of each of the Joint Health Scrutiny Committees. Mid Yorkshire Hospitals Trust Scrutiny Committee was expected to meet in April following an acceleration in change. The Calderdale & Kirklees Committee was continuing to meet to look at the full business case and supporting documents. It anticipated that it would make a decision concerning next steps and possible referral to the Secretary of State at a meeting in late July 2017.

RESOLVED -

- 1) That Councillor Liz Smaje and Richard Dunne be thanked for attending the Committee meeting.
- 2) That a copy of the report on the wellness model for adults be circulated to the Committee and the Committee notified when a further discussion will take place at the Health and Social Care Panel.

97 Overview and Scrutiny Management Committee Work Programme

The Management Committee noted the work programme for the remainder of the municipal year. Councillor Asif requested that an alternative date be explored to the one scheduled for 24 April 2017. It was agreed that this be explored to see if it was possible for those items timetabled for 24 April to move to 8 May.

Councillor Asif highlighted concerns about the long term strategy for cemeteries within the Kirklees district. He had a meeting with the manager of the service area but felt that the issue warranted further scrutiny. The Management Committee agreed that the cemetery strategy be considered at its meeting on 3 July 2017.

RESOLVED -

- 1) That the work on the programme for the remainder of the municipal year be noted.
- 2) That consideration be given to moving the date of the next meeting from the 24th April to 8th May. The Governance Officer to confirm arrangements with committee members as soon as possible.

98 Huddersfield Town Centre Accessibility Project

Cllr JST explained the key points of the scrutiny role in relation to bus gates. She outlined the Terms of Reference and advised that an impact assessment was being considered elsewhere so wouldn't be considered by Scrutiny.

To outline the detail that covered Term of Reference 1, Richard Hadfield, Head of Strategy and Design explained the background and rationale that led to the Town Centre Accessibility Project being initiated. He advised that the considerations dated as far back as the 2004 CABE report. The Government at the time had become increasingly focussed on encouraging the population to become more active and carbon efficient, particularly by encouraging walking and cycling, but also by becoming less reliant on the car.

Mr Hadfield explained that the Council had always been aware that a balanced approach was required to satisfy the multiple requirements of the users of the town centre. He outlined a timeline to explain the Council's thinking and implementation that had developed over this time:

2004 – Kirklees Council commissioned an Urban Renaissance Strategic Development Framework. As part of this, a set of objectives and principles were established, with the proposal that overall, these objectives and principles should all complement each other and connect up a town centre that works for everyone.

2009 – The first project that emerged from the Strategic Development Framework was the creation of public space at St George’s Square. This development complemented the existing bus only restrictions on Westgate.

2010 – As part of the preparation for a Local Development Framework, the Council commenced development of a Huddersfield Area Action Plan in 2010. During the development of the Area Action Plan, there were two stages of public consultation in November/ December 2009 and Autumn 2010.

Four objectives for the consultation were identified and the consultation considered six broad themes.

In developing the emerging Area Action Plan and as a response to issues raised in the consultation, a number of supplementary technical documents were prepared. One of these documents, the Huddersfield Town Centre Public Transport Accessibility Study, was developed to look at enforcing the existing traffic management measures on Westgate, Kirkgate and Railway Street as these were not being enforced by the police. The Council did not have the legal powers to enforce the measures by any way other than by using cameras. In addition, it was proposed to introduce a new bus only section of road on High Street/ Ramsden Street.

2012 – Specific funding became available through the Central Government’s Department for Transport Highways grant and the development was brought forward.

There were three main reasons why the Council chose to consider enforcing bus only traffic management restrictions within the Town Centre:

- The desire to reduce pedestrian/ vehicle conflict and to improve the environment for pedestrians that started in 1983;
- The funding opportunity that was available in 2012;
- The issue of poor air quality was starting to develop as a major national health concern.

2014 – Cabinet was asked to consider proposals and the report was approved.

Cllr Sims advised that when he was the Cabinet Member for Regeneration, one of the main factors for developing the Town Centre Accessibility Project was the consideration of other regeneration schemes for the town centre; he highlighted that a number of these schemes had not been implemented. He therefore questioned

Overview and Scrutiny Management Committee - 27 March 2017

why the accessibility scheme was still instigated when it was originally designed to complement other schemes that had not taken place.

Mr Hadfield explained that although the regeneration scheme for the Queensgate area had been paused, the accessibility scheme still met all of the other objectives. Mr Kemp explained that individual schemes for the town centre would change over time but the accessibility project was an approach to improve the whole of the Town Centre and improve access for all users. It was explained that the scheme in itself did not stop any user accessing anywhere they accessed previously but that it may require them to take a different route.

The Committee moved on to consider information relating to Terms of Reference 2 and 3. Mr Hadfield provided the Committee with a summary of how the town centre proposals were developed, how consultation was undertaken and how the responses received were considered:

21st June 2011 – A report was considered by the Cabinet on the West Yorkshire Transport Plan and the Highways Capital Plan 2011/12 to 2015/16. Funding for the Town Centre scheme was identified in the 5 year Highways plan.

July 2011 – A Highways representative attended the meeting to brief the Highways Disability Liaison Group on the proposals for the town centre, including enforcement.

9th May 2013 – There was a pre-consultation meeting with Huddersfield Town Centre Partnership Ltd where the council presented the scheme proposals. The main concerns raised by the group being:

- Potential car parking space reduction
- The need for a review of Traffic Regulation Orders across the Town Centre to simplify matters

21st and 24th January 2014 – Councillors from 7 local wards were invited to councillor pre-consultation briefings.

3rd to 15th February 2014 – Public consultation on the scheme including consultation letters being distributed to over 2000 properties and businesses within Huddersfield Ring Road.

4th February 2014 – Letter and consultation booklets sent to all members of the Disability and Older persons group.

13th March 2014 – Consultation meetings and emails to the three main taxi companies in the area.

6th June 2014 – A report requesting Cabinet to consider the proposals for pedestrian and public transport accessibility and connectivity improvements and traffic restrictions in Huddersfield Town Centre, including the bus gate proposals, was approved.

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The report also summarised the key issues and concerns that had been highlighted during the consultation period.

Peter Bradshaw, Co-opted Member, questioned whether officers believed they were acting in good faith in progressing the project, given the extensiveness of the engagement undertaken in relation to the proposals and the lack of negative responses received?

Mr Kemp advised that he had always been aware that the full impact of traffic changes could never be assessed until the changes are implemented. Mr Hadfield explained that despite all efforts being made, it is very difficult to get the views of all affected as the town centre doesn't solely belong to those who live in close vicinity.

In relation to Term of Reference 4, Mr Hadfield explained that 180 enquiries had been received during the consultation and that the majority of these focussed on the public questioning how businesses, shoppers and visitors to the town centre could continue to access the areas they wished to visit. He explained that various telephone conversations and email exchanges took place and when it was demonstrated that access would still be available, albeit through a different route, the majority appeared satisfied with the proposals.

Mr Hadfield outlined the more complex issues and concerns that came out of the consultation and the subsequent changes that were implemented to alleviate the concerns.

In relation to the consultation leaflets distributed to properties and businesses, only 40 individual written public responses were received. 12 responses were against the proposals, 9 were for the proposals, 12 were neither for nor against the proposals and 7 were on issues not relevant to the proposals.

Cllr Sims stated that the largest proportion of responses were against the proposals and questioned what had been done in relation to these responses. Mr Kemp explained that the changes that were implemented following the consultation were as a result of solutions being identified in relation to the concerns raised. He explained that if solutions were not available, this was also included within the Cabinet report for consideration.

Mr Hadfield outlined the consultation that took place in relation to the Traffic Regulation Order and explained that this statutory process commenced on 19th January 2015. He explained that one objection was received regarding access to a premises and that after discussions with the objector, they were not prepared to withdraw the objection. The matter was therefore referred to Cabinet Committee Local Issues on 15th April 2015 where, after discussions with local ward councillors, the objection was over-ruled.

Mr Hadfield advised from May to December 2015, a rolling programme of "start of works letters" were issued to the properties in the areas of work affected. In January/February 2016, a map based leaflet was made available on the website to advise drivers of the new bus gates and routes to avoid them. On 1st February 2016, the bus gate cameras were switched on and warning notices were sent out to non-compliant drivers for several weeks before legal enforcement commenced.

Overview and Scrutiny Management Committee - 27 March 2017

Variable message sign trailers were also located at four different locations to warn drivers of the new installation. On 21st March 2016, the bus-gates went live and enforcement commenced.

In relation to Term of Reference 5, Cllr Stewart-Turner questioned what the proposals were for evaluation of the scheme and what figures would be measured?

Mr Kemp advised that it was always the intention of officers to provide an evaluation report to Cabinet following 12 months of enforcement having taken place. Mr Hadfield advised that by June, officers will have figures relating to footfall, car parking, bus timings and air quality figures and that these would be summarised in a report to cabinet.

Cllr Stewart-Turner requested sight of this document after the Cabinet Member had been briefed and Mr Kemp advised that he would arrange for this.

Councillor Stewart-Turner asked the officers whether there were any areas they could identify that, with hindsight, they could have done better? Mr Kemp explained that consultation is a complicated process, especially when the proposals affect a wide group of users. He explained that he believed they'd done everything that was technically possible. Mr Kemp explained that the process had been tested through appeals to the Adjudicator and the process has been found to be legally sound on a number of occasions.

RESOLVED -

- 1) That Richard Hadfield and Paul Kemp be thanked for attending the Committee meeting and presenting the background information to the Huddersfield Town Centre Accessibility Project, including the bus gates proposals.
- 2) That a second meeting to consider the bus gates project be held on 10th April 2017 at 9.30am with stakeholder groups to be invited to contribute, within the terms of reference.

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KIRKLEES COUNCIL			
COUNCIL/CABINET/COMMITTEE MEETINGS ETC			
DECLARATION OF INTERESTS			
Overview & Scrutiny Management Committee			
Name of Councillor			
Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: Dated:

NOTES

Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
- (b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

Name of meeting: Overview & Scrutiny Management Committee

Date: Monday 24th April 2017

Title of report: Review of 2016/17 – Holding Cabinet Members to Account

Purpose of report To brief committee members on the progress made on the cabinet priorities for 2016/17.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports)?	No
The Decision - Is it eligible for "call in" by Scrutiny?	N/A
Date signed off by Director & name	Report for information only
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	No financial implications
Is it also signed off by the Assistant Director - Legal Governance and Monitoring?	No legal implications
Cabinet member portfolio	Cllr Sheard, Leader of the Council

Electoral wards affected: All

Ward councillors consulted: N/A

Public or private: Public

1. **Summary** Background

At the meeting of the Overview & Scrutiny Management Committee held on 25th July 2016, Cllr Shabir Pandor attended to outline some of the priority areas of work for the Cabinet for the 2016/17 municipal year. A copy of the minutes of that meeting is attached at Appendix 1.

One of Scrutiny's key functions is to hold the Cabinet to account for delivery of its priorities and the Leader of the Council has been invited to attend this meeting to explain progress against their Cabinet portfolio priorities for the municipal year 2016/17.

In addition the Leader may wish to highlight any forthcoming areas of work that the Panel should be aware in considering areas for the Scrutiny work programme in 2017/18.

2. **Information required to take a decision**

Report is for information only.

3. Implications for the Council

3.1 Early Intervention and Prevention (EIP)

Report is for information only.

3.2 Economic Resilience (ER)

Report is for information only.

3.3 Improving Outcomes for Children

Report is for information only.

3.4 Reducing demand of services

Report is for information only.

4. Consultees and their opinions

Not applicable.

5. Next steps

Following consideration of the Leader's update, the Panel should identify if there are any areas of work that it wishes to receive further information on, or be involved with.

The Panel should also take into account any forthcoming work that requires scrutiny's attention and therefore needs to be considered as part of the Scrutiny work programme for 2017/18.

6. Officer recommendations and reasons

That the Panel consider the end of year update from the Leader and identify any issues that will need to be considered as part of next year's work programme.

7. Cabinet portfolio holder recommendation

Not applicable.

8. Contact officer

Alaina McGlade, Governance and Democratic Engagement Officer
Tel: 01484 221000 E-mail: alaina.mcglade@kirklees.gov.uk

9. Background Papers and History of Decisions

Minutes from the last update attached at Appendix 1.

10. Assistant Director responsible

Julie Muscroft, Service Director for Governance & Commissioning Support
Tel: 01484 221000 E-mail: julie.muscroft@kirklees.gov.uk

Contact Officer: Alaina McGlade

KIRKLEES COUNCIL

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Monday 25th July 2016

Present: Councillor Julie Stewart-Turner (Chair)
Councillor Cahal Burke
Councillor Gulfam Asif
Councillor Ken Sims

In attendance: Councillor Shabir Pandor, Deputy Leader of the Council
Councillor Liz Smaje, Lead Member for the Health and Social Care Scrutiny Panel
Richard Dunne, Principal Governance & Democratic Engagement Officer, responsible for servicing the Health and Social Care Scrutiny Panel
Alaina McGlade, Governance & Democratic Engagement Officer

1 Membership of Committee

All members of the Committee were present.

2 Minutes of Previous Meeting

The Committee considered the minutes of the meeting of the Committee held on 4 July 2016.

RESOLVED – That the minutes of the meeting of the Committee held on 4 July 2016 be approved as a correct record.

3 Interests

There were no interests declared.

4 Admission of the Public

It was agreed that all items would be considered in public session.

5 Cabinet Priorities 2016/17

Councillor Shabir Pandor, Deputy Leader of the Council, attended the meeting to provide the Committee with an update on the cabinet priorities for the forthcoming year.

The Deputy Leader of the Council reiterated the previous year's priorities relating to meeting the reduced budget targets and advised that by 2018/19, the Council's reserves would run out. The principal challenge to the Cabinet was to effectively manage the finances to sustain Council operations.

The Deputy Leader highlighted the following areas as the main priorities:

- * Economic Resilience
- * Early Intervention and Prevention
- * Early Help Engagement

- * Future Vision for Museums, Galleries, Arts and Creative Industries services
- * Cabinet involvement in the development of the Local Plan
- * Building Services/ KNH Merger
- * Strategic Investment in the district (North and South Kirklees)
- * Communities and Cohesion
- * All Age Disability Services
- * Joint Working with the NHS
- * Asset Disposals
- * New Government Policy Changes
- * Children's Services Development
- * Continuing to Develop our Collaborative Approach with Schools
- * Ofsted Inspection
- * Budget
- * Corporate Plan for 2017/18

The Deputy Leader advised that Scrutiny involvement in the Economic Resilience Strategy and Programme of Implementation for Museums and Galleries would be helpful. He also suggested that the Committee to request a copy of Section 27 of the Housing Act to explain the legal aspect of the KNH/ Building Services contract, prior to receiving an update on this item.

An in-depth discussion on the potential impact of the Brexit vote took place and Cllr Pandor assured the Panel that these considerations were already being addressed within discussions at a regional level. The Panel highlighted their view regarding the requirement for research to take place on implications specifically relating to Kirklees and strategic partners, especially in relation to funding received from the European Union. They also felt that, should this work be undertaken sooner, rather than later, Kirklees could be ahead of the game when the time came for voicing the requirements of individual authorities.

RESOLVED –

- (1) That Cllr Pandor be thanked for attending the meeting to provide the Committee with the Cabinet priorities for the forthcoming municipal year.
- (2) That the Cabinet priorities outlined by the Deputy Leader be noted and further considered as part of future work programming.
- (3) That the Panel recommend research on the impact of Brexit in relation to EU funding be undertaken, specifically highlighting funding streams within Kirklees and any potential impact as a result of leaving the EU, potential replacement funding for any areas of loss and also, procurement opportunities across key partners.
- (4) That the Panel recommends that urgent priority be given to the Asset Disposal strategy and that the use of ward councillors in this strategy, through appropriate communication channels, be considered.
- (5) That consideration be given to the development of an improved communication strategy in relation to sharing safeguarding issues with ward councillors in their role of corporate parents.

6 Health and Social Care Scrutiny Panel Work Programme

Councillor Liz Smaje, Lead Member for the Health and Social Care Scrutiny Panel attended the Committee meeting to provide an update on the work of the Health and Social Care Scrutiny Panel.

APPENDIX 1

To support the discussion a copy of the Health and Social Care Scrutiny Panel Work Programme had been circulated with the agenda.

Councillor Smaje took the Management Committee through the work programme and highlighted the progress made on a number of issues, including:

- * Changes to the GP Contracts and implications for Kirklees – This item was to be combined with the Primary Care Strategy item.
- * Proposed changes to the Podiatry Service in Greater Huddersfield – The Panel was awaiting attendance from Locala at one of their panel meetings.
- * Early Intervention and Prevention (EIP) – The Chair highlighted the need for cross working on this item between the Management Committee and the Health Panel, with Cllr Smaje being invited to attend the EIP update at the Management Committee in October 2016.
- * An update on the Joint Health Scrutiny work including the current position regarding the Right Care, Right Time, Right Place programme in Calderdale and Kirklees Council and the implementation of Meeting the Change programme across the Mid Yorkshire Hospitals Trust.

RESOLVED -

(1) That Councillor Liz Smaje and Richard Dunne be thanked for attending the meeting.

(2) That the update on the work of the Health and Social Care Scrutiny Panel be received and noted.

7 Date of Next Meeting/ OSMC Work Programme

The Management Committee considered a draft of a proposed work programme for the 2016/17 municipal year.

Within the discussion the following issues were identified;

- Consideration of the draft Local Plan.
- Circulation of a copy of Section 27 of the Housing Act to explain the legal aspect of the KNH/ Building Services contract.
- Consideration of the list of buildings highlighted for disposal/ transfer, broken down to ward level, if available.
- That an item on the Complaints Annual Report be scheduled for the October meeting.
- Play Strategy and the Future Waste Management Contract – pre-scrutiny work to be undertaken in September 2016, subject to portfolio holders having received updates on these areas prior to this meeting.
- Continuing to monitor previous recommendations, accepting that some recommendations had been signed off as complete and should not be re-visited.

The Management Committee also considered arrangements for meetings for the remainder of the municipal year.

RESOLVED -

(1) That meetings of Management Committee be held on the following dates;

5 September 2016

APPENDIX 1

26 September 2016
17 October 2016
7 November 2016
28 November 2016
6 January 2017
23 January 2017
13 February 2017
6 March 2017
27 March 2017
24 April 2017

(2) All meetings to start at 9.30am in Huddersfield Town Hall.

Name of meeting: Overview and Scrutiny Management Committee

Date: 24 April 2017

Title of report: Ad-Hoc Scrutiny Panel – Child and Adolescent Mental Health Services (CAMHS) in Kirklees

Purpose of report

Provide a 12-month progress update on two recommendations made by the Ad-Hoc Scrutiny Panel Review in April 2016, and information about future goals.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports)?	No
The Decision - Is it eligible for "call in" by Scrutiny?	Not applicable
Date signed off by Director & name	5 April 2017 – Richard Parry
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	No
Is it also signed off by the Assistant Director - Legal Governance and Monitoring?	No
Cabinet member portfolio	Cllr Erin Hill

Electoral wards affected: Kirklees wide
Ward councillors consulted: No ward councillor consultation before submission

Public or private: Public

1.	<p>Summary</p>
	<p>In October 2015 an Ad-Hoc Scrutiny Panel was established to undertake a review of Kirklees Child and Adolescent Mental Health Services (CAMHS). This review was in response to concerns about the quality and efficiency by the main CAMHS provider, to provide a satisfactory service. The Terms of Reference of the Ad-Hoc Panel were to scrutinise performance of the Child and Adolescent Mental Health Services in Kirklees, with a focus on:</p> <ul style="list-style-type: none"> (i) Developing an understanding of the services provided by CAMHS and its current performance in line with national requirements. (ii) Scrutinising the CAMHS Transformation Plan and the supporting action plan. (iii) Seeking the views of service users and considering benchmarking information nationally on the provision of CAMHS services. <p>The panel provided two recommendations shown below. This report updates those recommendations, which have been included as part of the newly commissioned Kirklees Integrated Healthy Child Programme (KIHCP), which began on 1 April 2017 under the service title “Thriving Kirklees”.</p> <p><u>Recommendation 1</u></p> <p>That the process for referrals into the system should become more accessible and transparent, and that the processes should be widely publicised, particularly amongst key stakeholders.</p> <p><u>Recommendation 2</u></p> <p>That improved clarification is provided on the pathways both into and within the CAMHS system in order to provide transparency, access and understanding of the operation of service provision.</p> <p>Recommendation responses</p> <ol style="list-style-type: none"> 1. A visual pathways diagram was co-produced and developed with CAMHS providers, PCAN, an independent parent-led forum in Kirklees for Parents of Children with Additional Needs and various stakeholders. <p>The pathways diagram was subsequently adapted to take account of a Single Point of Access pilot which began on 1st April 2016. The current online version was made accessible to the public, professionals, key stakeholders and 3rd sector providers on the Kirklees Council CAMHS Transformation Plan website on 9th June 2016. A copy of the pathways diagram is included at the end of this report.</p> <p>The process was publicised in internal news bulletins by the local authority and both Clinical Commissioning Groups (CCGs) and on respective websites.</p> <ol style="list-style-type: none"> 2. The Kirklees CAMHS Transformation Plan identified the need to provide a Single Point of Access (SPA) which would offer a seamless, one stop shop offer of care to children, young people, parents and carers and professionals. <p>A pilot service provided by Northorpe Hall Child and Family Trust called ASK CAMHS (Access and Support for Kirklees - Child and Adolescent</p>

Mental Health Services) began on 1 April 2016. ASK CAMHS works closely with partner organisations across the public and private sectors to signpost people to the most relevant services according to need which will aid their recovery. The ASK CAMHS pilot was incorporated into the pathways diagram. A briefing event specifically for GPs was delivered in North Kirklees to inform them of the new referral processes.

3. Electronic versions of the pathways diagram were shared with all Kirklees GPs and Schools with an ASK CAMHS information sheet and posters being distributed to schools. The information was also disseminated through various communication mediums by communications teams from North Kirklees CCG, Greater Huddersfield CCG and Kirklees Council.
4. Engagement of partners is embedded into termly ChEW Network meetings; these are aimed at bringing together all professionals involved in improving children's emotional health and wellbeing. Attendance is open to all stakeholders and interested parties including schools and health professionals. The network provides opportunities for clarification around the function and operation of CAMHS, including how to make a referral, training opportunities and improved communication and working relationships between referrers and CAMHS services.
5. Northorpe Hall Child and Family Trust have improved online support publishing information on their [website](#) which explains the referral processes together with information [leaflets](#) and [posters](#) distributed to GPs, Schools and other stakeholders.

ChEWS also provides information sessions for parents, professionals and other agencies to improve their knowledge of mental and emotional health. Training about the work of CAMHS is offered to all Kirklees Schools staff to enable them to consider their own strategic approaches in improving children's wellbeing. This is supported by the offer of group sessions for students around emotional health and wellbeing.
6. Additional online support includes the Kirklees Local Offer providing information about ASK CAMHS, Child and Adolescent Mental Health Service (CAMHS), ChEWS (**C**hildren's **E**motional **W**ellbeing **S**ervice) and CAMHS provisions.
7. Local CAMHS provisions have changed their communication processes between referrers and providers. This includes sending letters to those on a waiting list, providing continuing engagement and an indication of potential waiting times. However, recent evaluations including a Safeguarding Children Board independent review "A Child's Journey" and an online public consultation survey have showed that improved communication is a continuing concern.
8. The plan had been to develop an interactive electronic pathways diagram in response to Recommendation 2. However, while minor amendments were to respond to stakeholder feedback and lessons learned from the ASK CAMHS pilot this was not progressed. This was because lessons learned between April and September 2016 was used to inform the specification, design and tender for the Kirklees Integrated Healthy Child Programme (KIHCP) and respond to the Future in Mind Transformation Plan Refresh published in October 2016.

	<p>9. The year one priorities detailed in the Kirklees Future in Mind Transformation Plan have been achieved or incorporated into the Healthy Child Programme specification.</p> <p>10. To reduce ASD assessment waiting times, £480,000 of Transformation Plan funding has been utilised over the last 12 months to reduce the waiting list and waiting time. This approach will continue until September 2017. From April 2017, recurrent funding of £300,000 will provide a new ASD assessment provision with a further £150,000 non-recurrent funding which will look to further reduce waiting times.</p> <p>11. Resource has been allocated to increase front-line provision for ASD assessments and reduce waiting times. Recurrent resources have been identified for 2017/18 as part of the Thriving Kirklees provisions which will ensure a fully NICE complaint assessment team is in place and delivering. Further resource has been allocated for Thriving Kirklees to help clear the inherent backlog.</p> <p>12. Whilst the ASK CAMHS Single Point of Access pilot has supported a decrease in Tier 3 waiting times, the numbers kept at Tier 2 has negatively impacted on their average waiting times which had increased to 23 weeks by the end of Quarter 3.</p> <p>Additional NHS England funding has increased capacity to reduce waiting times at Tier 3 and for Tier 2 to reduce waiting times down to 16 weeks by the end of March 2017. Performance data to evidence final outcomes is not yet available.</p> <p>Achieving national waiting times standards is a requirement within the Thriving Kirklees delivery and will be monitored by commissioners with delivery being aligned to agreed trajectory timescales.</p>
2.	Information required to take a decision
	<p>Our long-term strategic vision is to make it simpler for children, young people and families to access help when they need it. This will mean parents, schools, primary care and refers have easy access, advice and support from a single place for mental health concerns or issues young people are experiencing.</p> <p>Transformation of Kirklees CAMHS is subject to quarterly reviews by NHS England and annual updates of the Future in Mind Transformation Plan. The October 2016 update details local priorities needed to achieve our local ambitions which are reliant on the progressive roll out and long-term delivery of Thriving Kirklees.</p> <p>The specification includes developing life course approaches involving families and stakeholders; improved two-way communications with service users and improving working relationships from referral, throughout the waiting time to provision of treatment or support.</p> <p>The Thriving Kirklees specification includes an expectation that services will work with Further Education Colleges to improve support for post 16 students with emotional and behavioural needs. A pilot project using a nationally recognised mobile phone app is being developed by Commissioners and Kirklees College which will look to provide added levels of</p>

	<p>support for vulnerable or at risk students.</p> <p>From 1 April 2017, ASK CAMHS will continue to deliver its existing referral processes as detailed in the published pathways diagram. A new single point of contact service is currently being developed which will provide a single clear access point into Thriving Kirklees provisions by August 2017. This approach will support our local ambition to have in place a Thrive Elaborated framework which is a way of conceptualising need amongst a community of children, young people and their families. Need is measured under five categories; thriving, getting advice, getting help, getting more help and getting risk support. Locally this will involve a revision of the existing pathway information and renewed communication approaches which will again respond to the two original scrutiny recommendations.</p>
3.	Implications for the Council
	<p>The Kirklees CAMHS Transformation Plan and Kirklees Healthy Child Programme contribute and respond to Kirklees Council’s, North Kirklees and Greater Huddersfield Clinical Commissioning Groups strategic priorities. In the long term they will result in improved outcomes within the councils four key priority areas:</p> <p>3.1 Early Intervention and Prevention (EIP)</p> <p>3.2 Economic Resilience (ER)</p> <p>3.3 Improving Outcomes for Children</p> <p>3.4 Reducing demand of services</p>
4	Consultees and their opinions
	<p>Implementation of Thriving Kirklees involved extensive engagement and consultation with the public, stakeholders and professionals. The process resulted in a co-produced specification for transformational changes for children and family-centred services which will deliver improved outcomes for children, young people, their families and their communities.</p> <p>An independent review of CAMHS in Kirklees commissioned by the Kirklees Safeguarding Children Board has provided a final report called “A Child’s Journey, CAMHS and Emotional Wellbeing Services in Kirklees”.</p> <p>This report included several recommendations some were included in the October 2016 Refreshed Plan and the Healthy Child Programme delivery requirements.</p> <p>An online survey by the Council in November 2016 asked for public and professional views to help improve our CAMHS services. Seventy-one responses included suggesting treating all young people as individuals, tailoring treatments more to individual’s needs with some other potential changes and improvements.</p> <p>Other comments included simplifying processes; reducing waiting times; using social prescribing; increasing collaboration with other professionals; interacting with young children and keeping services separate from schools.</p> <p>Both reports are being reviewed by providers and commissioners. Continuing co-production approaches includes publishing a quarterly newsletter which links with the Thriving Kirklees communications strategy.</p>

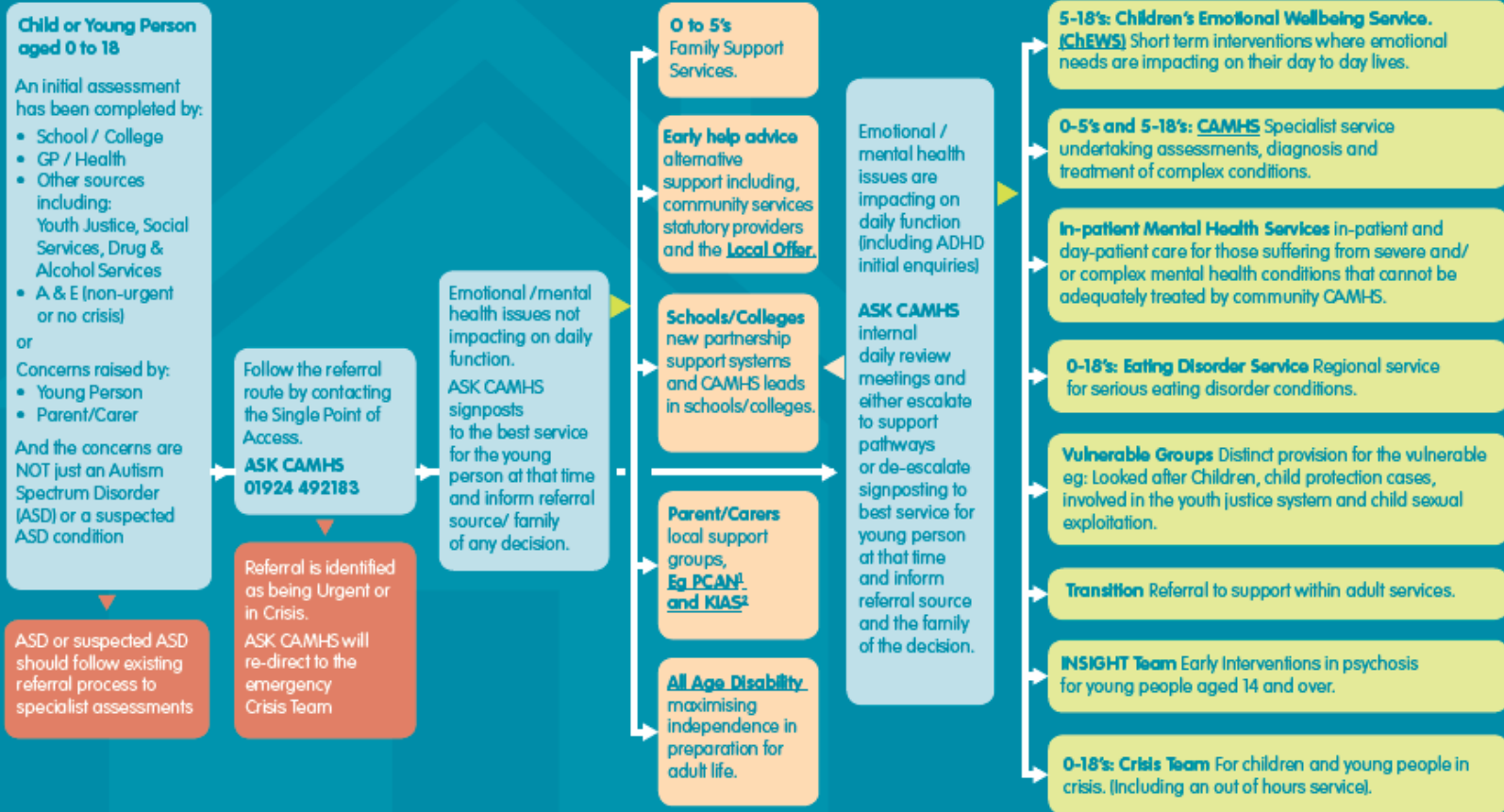
	<p>The Scrutiny Panel were kept informed about the original Transformation Plan priorities on 2 October 2015 and prior to publication of the Transformation Plan briefing updates were undertaken with Cabinet Members Cllr Hill (Family Support & Child Protection (Statutory Responsibility for Children) and Cllr Kendrick (Adults, Health & Activity to Improve Health (Statutory Responsibility for Adults & Public Health) on as relevant local authority portfolio holders.</p>
5	Next steps
	<p>The 2015 report of the Children and Young People’s Mental Health Taskforce, ‘Future in Mind’ set out a clear direction to improve children’s mental health and wellbeing.</p> <p>The Kirklees Transformation Plan looks to provide a sustainable service transformation which will improve children and young people’s mental and emotional health and wellbeing by 2020.</p> <p>Thriving Kirklees is a critical element of local transformational approaches, the programme is expected to begin delivering and responding to its specification from the outset.</p> <p>Implementation of Thriving Kirklees needs adaptations to existing delivery and referral pathways; this includes a new system wide single point of access by August 2017. This will see Kirklees beginning to develop a tier free CAMHS service as recommended by the Future in Mind report and Thrive Elaborated model of delivery.</p> <p>Adaptations will call for a revision to existing pathways which will remain in place and unchanged until August 2017. This means the recommendations remains valid and need including in future communication ready to provide correct responses from August 2017.</p> <p>Thriving Kirklees implementation includes overseeing service delivery to inform future benchmark targets. Delivery of the specification includes reducing waiting times and improving communication approaches.</p> <p>Included in this report is a new next steps Scrutiny Action Plan. The Ad-Hoc Scrutiny Panel and Children’s Trust Board will be informed of continuing developments.</p>
6	Officer recommendations and reasons
	<p>Long-term transformation of CAMHS to meet local need is going to take great effort by everyone involved. Commissioners will work with relevant services to co-produce correct responses to the identified reasons which underpin the panel’s original recommendations and any emerging identified local needs.</p> <p>Agreement is being sought to approve the updated scrutiny action plan and to then review progress in April 2018. This will enable confirmation of completion of the original action plan.</p>
7	Cabinet portfolio holder recommendation
	Not applicable
8	Contact officer
	Tom Brailsford, Head Of Integrated Commissioning – Children. Kirklees

	<p>Council - Commissioning and Health Partnerships, NHS -North Kirklees Clinical Commissioning Group NHS and Greater Huddersfield Clinical Commissioning Group.</p> <p>Tel: 01924 504905/ 0148422100 Mobile: 07947123160 Email tom.brailsford@northkirkleescg.nhs.uk</p>
9	Background Papers and History of Decisions
	<ul style="list-style-type: none"> • Ad-Hoc Scrutiny Panel review – Child and Adolescent Mental Health Services in Kirklees • Kirklees Transformation Plan 2015 • Kirklees Transformation Plan Refresh 2016 • Pathways document
10	Director responsible
	Richard Parry, Director for Commissioning, Public Health and Adult Social Care

SCRUTINY ACTION PLAN – CAMHS 2017 - 2018

No.	Recommendation	Directorate/ Cabinet Member(s)/ Organisations asked to coordinate the response to the recommendation?	Do you agree with the recommendation ? If no, please explain why.	How will this be implemented?	Who will be responsible for implementation ?	What is the estimated timescale for implementation?
1	The process for referrals into the system should become more accessible and transparent, and that the processes should be widely publicised, particularly amongst key stakeholders.	Commissioning & Health Partnerships	YES	New process to be implemented as part of a progressive roll out of 0-19 Healthy Child Programme. Existing pathways information will remain unchanged until new Single Point of Contact is established in August 2017. Existing published information will be updated. As part of their communication strategy Locala will work with commissioners to develop and produce a new pathways document and adopt best practice communication approaches to effectively respond to this recommendation. Early feedback from August 2017 will help develop a response to Recommendation 2.	HCP Contract Managers	April to August 2017
2	Improved clarification is provided on the pathways both into and within the CAMHS system in order to provide transparency, access and understanding of the operation of service provision.	Commissioning & Health Partnerships	YES	The pathways process will be further developed as the new Single Point of Access is developed to include appropriate use of technology approaches which will appropriately respond and finalise this recommendation. This will include making adaptations from lessons learned.	HCP Contract Managers	July 2017 and ongoing to April 2018

ASK CAMHS (Access and Support for Kirklees - Child and Adolescent Mental Health Services) Pathways for Children and Young People with Emotional Health and Wellbeing Concerns



ASK CAMHS pathway options
Community support
Specialist CAMHS services
Alternative pathways

ASK CAMHS (Access and Support for Kirklees - Child and Adolescent Mental Health Services) Pathways for Children and Young People with Emotional Health and Wellbeing Concerns

Telephone Referral and Support Workers are available 9am-5pm Monday to Friday to take calls.

Support requests with ASK CAMHS can be logged with the administration team between their operational hours of 9am and 8pm Monday to Thursday, 9am – 5pm on Friday and on Saturday mornings between 9:30am and 1:30pm by ringing 01924 492183.

Referrals can also be sent by secure electronic forms at any time, using AnyComms or NHS.net accounts ONLY.

ASK CAMHS does not provide a weekend or out of hour's duty service. Outside of operational hours a voicemail system will offer appropriate emergency advice or ring back information during appropriate times.

The Crisis Team is not part of the ASK CAMHS service. The Crisis Team emergency service is only accessible through referral by Accident and Emergency Departments. The Crisis Team will work with ASK CAMHS and other services to ensure the appropriate pathways to support are available.

Underpinning principles to achieve CAMHS transformation by 2020*.

- The right support is offered quickly with reduced waiting times, in the right place for children, young people and families.
- Support is offered based on need and eligibility where tiers of provision do not get in the way of accessing the right support.
- Schools and primary care will have close working relationships with CAMHS, including any other relevant support provided in schools.
- Vulnerable children will have discrete multi-agency CAMHS support.
- Staff will be trained to help them to get involved earlier and provide ongoing advice and support.
- Services will be adequately funded and resourced by shared budgets.
- Communication between those involved will have improved.
- Staff will be working within The National Institute for Health and Care Excellence (NICE) national guidance which will help improve health and social care outcomes for children and young people.

*The flowchart outlines proposed support routes, adaptations will be made to meet local need. ASK CAMHS will clarify any questions around this process

PCAN¹ - Parents of Children with Additional Needs Making a Difference in Kirklees

KIAS² - Kirklees Information Advice and Support Service

Overview and Scrutiny Management Committee

Agenda Plan 2016/17

Date of Meeting	Issues for Consideration	Officer Contact
<p>Monday 13 June 2016</p> <p>9.30 a.m. – 12.00</p> <p>Mtg Room 1, HTH</p>	<p align="center">Public Items:</p> <p align="center">Approach to Scrutiny – Prioritising, Planning, Establish Work Programme Annual Report – Sign Off & Presentation to Council Re-appointment of Co-optees Dates of future meetings</p> <p align="center">Informal Items</p> <p align="center">Scrutiny Work Programme 2016/17 – Long list Ad-Hoc Mental Health – Feedback</p> <p align="center">After meeting - 12.30 – 2.00 Co-optee Stock Take</p>	<p align="center">Alaina McGlade Penny Bunker</p>
<p>Monday 4 July 2016</p> <p>10.00 a.m. – 12.30</p> <p>Meeting Room 1 HTH</p>	<p align="center">Public Items:</p> <p align="center">Kirklees Corporate Plan/ Journey to New Council (10.00) EIP Update (11.15 ish)</p> <p align="center">Informal Items</p> <p align="center">EIP District Cttee Funding (11.00 a.m)</p>	<p align="center">John Heneghan Sue Richards</p> <p align="center">Sue Richards Vina Randhawa / Jacqui Gedman</p>
<p>Monday 25 July 2016 (school holidays)</p> <p>9.30 a.m. – 12.00</p> <p align="center">HTH</p>	<p>Health and Social Care Scrutiny Panel – to agree proposed work programme for 2016/17 – to inc update on Adhoc Panel Review of Mental Health Assessments (9.30) Cabinet Priorities 2016/17 (10am in SP’s diary)</p> <p align="center">Informal</p> <p align="center">OSMC Member Feedback Draft Comms Bulletin</p>	<p align="center">Cllr Smaje/ RD/H Kilroy</p> <p align="center">Cllr Shabir Pandor</p> <p align="center">Cllr JST Cllr JST</p>

<p>Monday 5 September 2016</p> <p>9.30am – 1.00pm ROOM BOOKED UNTIL 1.30pm</p> <p>Mtg Room1 HTH</p> <p>(EMAILED Stat Educ Co-optees)</p>	<p>CSE Panel/ /Corporate Parenting/Safeguarding of Children (9.30)</p> <p>Crime and Disorder (STAT UPDATE) (10.00 a.m.) to include Community Safety Work with vulnerable groups</p> <p>Informal</p> <p>Pre Scrutiny – Future Waste Management Contract (11.00) Pre Scrutiny - Play Strategy</p> <p>OSMC Member Feedback</p>	<p>Cllr Erin Hill/C Speechley</p> <p>C Walsh(C Gilchrist)</p> <p>Will Acornley/ Lory Hunter/ Rob Dalby Cllr JST</p>
<p>Monday 26 September 2016</p> <p>9.30 a.m. – 12.00</p> <p>Meeting Room 1 HTH</p>	<p>Housing Futures Update (9.30)</p> <p>Informal</p> <p>Economic Resilience update (10.30)</p> <p>Forward Plan of Key Decisions and Cabinet Agenda items OSMC Member Feedback</p>	<p>K Brear/ H Geldart</p> <p>K Brear/ L Beckett</p> <p>Cllr JST Cllr JST</p>
<p>Monday 17 October 2016</p> <p>9.30 a.m. – 12.00</p> <p>Meeting Room 1 HTH</p> <p>HIGHWAY'S GRADUATES SHADOWING TOM GHEE</p>	<p>Flood Risk – preparation for flood season (9.30)</p> <p>Performance Management (10.00)</p> <p>Complaints Annual Report (10.45)</p> <p>Informal</p> <p>Early Intervention & Prevention in Children's Services (11.30)</p> <p>OSMC Member Feedback</p>	<p>Tom Ghee</p> <p>M Dearnley/ R Spencer- Henshall</p> <p>C Read</p> <p>Sue Richards/ Kathryn Loftus</p> <p>Cllr JST</p>

<p>Monday 7 November 2016</p> <p>9.30 a.m. – 12.00</p> <p>Reception Room HTH</p> <p>HIGHWAY'S GRADUATES TO OBSERVE MEETING</p>	<p>Overview of progress in delivering MTFP (9.30)</p> <p>Asset Management Update (10.15 – 11.00)</p> <p>'Effectiveness of Comoodle (including community assets) and feedback from users and their experiences'</p> <p>Informal</p> <p>OSMC Member Feedback</p> <p>Forward Plan of Key Decisions and Cabinet Agenda items</p>	<p>Adrian Lythgo/ D Hogg</p> <p>Paul Kemp/ Mark Gregory</p> <p>John Heneghan/ Duggs Carre</p> <p>CLlr JST</p> <p>CLlr JST</p>
<p>Monday 28 November 2016</p> <p>9.30 a.m. – 12.00</p> <p>Meeting Room 3 HTH</p>	<p>Health and Social Care Scrutiny Panel Work Programme</p> <p>Safeguarding Children – Annual Report TBC</p> <p>CSE Panel/ Corporate Parenting/Safeguarding of Children TBC</p> <p>Informal</p> <p>OSMC Member Feedback</p>	<p>CLlr E Smaje/RD or HK</p> <p>CLlr Erin Hill/ Bron Sanders/ Caroline Rhodes</p> <p>CLlr Erin Hill/C Speechley</p> <p>CLlr JST</p>
<p>Friday 6 January 2017</p> <p>9.30 a.m. – 2.00</p> <p>Meeting Room 3 HTH</p>	<p>PSHE curriculum in schools (9.30)</p> <p>Scrutiny Referral Request (10.00)</p> <p>Informal</p> <p>Ad-hoc Children's Services – Final Report TBC</p> <p>OSMC Member Feedback</p> <p>Forward Plan of Key Decisions and Cabinet Agenda items</p>	<p>CLlr Masood Ahmed/ Gill Ellis/ Val Flintoff/ Lee Hamilton Penny Bunker</p> <p>Penny Bunker</p> <p>CLlr JST</p>

<p>Monday 23 January 2017</p> <p>9.30 a.m. – 12.00</p> <p>Meeting Room 1 HTH</p>	<p>Flood Risk – annual update (9.30 – 10.00)</p> <p>EIP – Final Proposals (10.00 – 10.30)</p> <p>Scrutiny Referral – Bus Gates, Terms of Reference</p> <p>Informal</p> <p>Standards Update</p> <p>OSMC Member Feedback</p> <p>Cabinet Agenda items</p>	<p>Tom Ghee</p> <p>Kathryn Loftus/ Sue Richards Cllr Smaje/HK P Bunker/ A McGlade</p> <p>Julie Muscroft</p> <p>Cllr JST</p>
<p>Monday 13 February 2017</p> <p>Meeting Room 1 9.30 a.m. – 12.00</p> <p>HTH</p>	<p>Performance Management (9.30)</p> <p>Business Intelligence (10.15)</p> <p>Safeguarding Children’s Annual Report (11.00)</p> <p>Monitoring Report on Previous Recommendations (11.30)</p> <p>Future of Ad-Hoc Panel – Children’s Services (11.45)</p> <p>Informal</p> <p>OSMC Member Feedback</p> <p>Action Log</p> <p>Forward Plan of Key Decisions and Cabinet Agenda items</p>	<p>Martin Dearnley</p> <p>John Heneghan</p> <p>Sharon Hewitt</p> <p>Alaina McGlade</p> <p>Penny Bunker</p>

<p>Monday 6 March 2017</p> <p>9.30 a.m. – 2.00 p.m.</p> <p><i>(Room booked to 2pm)</i></p> <p>Meeting Room 1 HTH</p>	<p>CSE Panel/Corporate Parenting/Safeguarding of Children (9.30)</p> <p>Crime & Disorder (STAT ITEM) (10.15)</p> <p>Community Cohesion (11.00)</p> <p>Informal</p> <p>Economic Resilience (11.30)</p> <p>OSMC Member Feedback</p>	<p>Cllr Erin Hill/C Speechley</p> <p>C Walsh/C Gilchrist</p> <p>L Beckett/ K Brear</p> <p>Cllr JST</p>
<p>Monday 27 March 2017</p> <p>9.30 a.m. – 3.00 pm</p> <p>Meeting Room 1 HTH</p>	<p>Equality & Diversity Strategy (9.30)</p> <p>Health and Social Care Scrutiny Panel Work Programme (10.15)</p> <p>Informal</p> <p>OSMC Member Feedback (11:00)</p> <p>Forward Plan of Key Decisions and Cabinet Agenda items (11:15)</p> <p>BREAK (11.30-12.30)</p> <p>Bus Gates – Meeting 1</p>	<p>John Heneghan/ David Bundy Cllr Smaje/ RD/HK</p> <p>Cllr JST</p> <p>Richard Hadfield/ Paul Kemp</p>
<p>Monday 10 April 2017</p> <p>MTG RM 3 BOOKED</p> <p>9.30 a.m.</p>	<p>Bus Gates review – Meeting 2</p>	

<p>Monday 24 April 2017</p> <p>9.30 a.m. – 12.00</p> <p>Meeting Room 1 HTH</p>	<p>Economic Resilience – Part 2 (9.30)</p> <p>Cabinet End of Year update (10.15)</p> <p>Education Attainment – Learning Landscape (11.00)</p> <p>CAMHS Adhoc – progress on Action Plan (11.45)</p> <p>Informal</p> <p>Final report on Ad-hoc Panel on Review of Mental Health Assessments (12.15)</p> <p>Bereavement Services Task Group - Final report (12.30) Action Log</p> <p>OSMC Member Feedback</p>	<p>Kim Brear/ Clare O'Regan</p> <p>Cllr Sheard</p> <p>Jo-Anne Sanders/ Liz Singleton Cllr C Burke/ Tom Brailsford</p> <p>Cllr Smaje/HK</p> <p>Cllr C Burke Cllr JST</p>
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Potential Future items: Local Plan (**Briefing 2.9.16, at Council 12th October**)
National Legislation Consultation / Policy revision overview
Children's Safeguarding Annual Report

Ad Hoc Panels: Kirklees statement to the Post 16 Education Area Review (to complete Phase 1 April 16) **NEED TO COMPLETE FINAL PART OF WORK**
Adult Mental Health Assessment Processes (Commenced April 16)
Ad-Hoc Panel - Children's Services – Phase 1 complete January 2017 / Phase 2 to determine
Bereavement Support Task Group (finishing work October - February 17)
Bus Gates (March – May 17)

To programme: PSHE – further meeting to be arranged to look at wider PSHE issues (new municipal year)
Revised approach to Policy Development – CPB as pilot
Inclusive Growth
Overarching approach to communities (to include an update on Comoodle to see the whole picture) – **JULY (TBC)**
Young People and Youth Services (what offer is available to youth's locally, what is it like being a youth in Kirklees) - **JULY (TBC)**
Vulnerable People and preventing homelessness and supporting people – **AUGUST (TBC)**
District Committee Funding and Devolution – **AUGUST (TBC)**
Flood Risk Management **OCTOBER (TBC)**